



## Volunteer Roles - Questionnaire

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**Current situation** (please highlight):

Student/ working full time/ working part time/ looking for work/ retired/other (please state)

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### Previous experience which may be useful to BREAZE

Qualifications:

Work experience: (i.e. in what areas have you worked and for how long)

Skills (Please tick)

Skills	Tick	Experience
Accounting/ bookkeeping		
Computing/ IT/websites		
Customer service/ retail		
Education and training		
Grant Applications		
Graphic design		
Handyperson		
Legal		
Meetings and governance		
Policy and advocacy		
PR/ media/ events		
Public Speaking/ presentations		
Other		

**Are you available on a regular basis?** Yes  No  Weekly  Other

If yes please indicate if you have preferred times:

Days (e.g. weekdays, weekends or specific days):

Time of Day:

Over what period of time are you available?:

**Why have you chosen to volunteer with BREAZE?**

**As a Volunteer, what are your expectations?**

**Most contact with volunteers is by e-mail, are you happy to be included on our e-mail list and Volunteer E-Newsletter?**

Yes  No

## Areas of interest

AREA	TICK	RELEVANT EXPERIENCE
<b>Administration and management</b>		
Data entry/ database maintenance/ spreadsheets		
Mail outs/ photocopying/ filing/		
Word processing		
Accounting/ bookkeeping		
Meetings and governance		
Grant Applications		
Legal		
<b>Information Technology</b>		
Website maintenance		
Computing/ maintenance		
Multimedia		
<b>Policy and advocacy</b>		
Research		
Letter writing		
Public Speaking/ presentations		
<b>Marketing/ Media/ PR</b>		
Art/design		
Writing and publications		
Fundraising/promotion		
Event management		
<b>Education and training</b>		
<b>Customer service/ retail</b>		
Handy person		
Other		

**Are there particular issues/interest groups that you would prefer to be involved with? If so please list in order of preference and include any relevant experience or studies**

**Action Groups** include Retro-renewables, Community, Engaging Government and Local Food Production.